

Kingston Parent Carer Forum Steering Committee

Virtual Meeting 10.02.2021 9-10pm

Attending: AC, BP, CM, KJ, RH, NA, LS, CF

Apologies: CI, RA

Chaired by: BP Minutes by: CM

Agenda:

Finances – Carrie to present BP to discuss 15 Minutes

The PCF have a current left over balance of £8826.20 and £2850.00 Therapies grant.

Website Progress – 15 Minutes

Webinars – Next session is SEN!SOS 11.2.21 – 10 Minutes

RBK Peer Review – 20 Minutes

Minutes:

Finances:

CM updated the group on the account balances for the Kingston PCF. BP informed newer members on the rules placed on finances by Contact and the DfE

The PCF have a current left over balance of £8826.20 and £2850.00 Therapies grant (correct as of 10.2.2021)

Any remaining finances will be lost and are not able to be carried over to the following year.

There is another payment due to be made to MARCH for website management but this still leaves the group with underspend.

BP asked the group for ideas on the use of funds for this financial year to be used prior to the end of March 2021. BP also reminded the group that it had also been agreed that members could receive financial reimbursement for activities other than the routine meetings, such as writing items for the website etc.

Next year the group will receive a larger budget of £17500 instead of £15000 as agreed with Contact.

It was agreed that all members would look into ideas and feedback.

NA will contact SENSational Kids with regards to carrying out online sessions and feed this back to CM to help arrange.

AC will look into SOS!SEN providing support and consultancy for legal issues and reports and feedback.

Website Update:

BP updated the group on the progress that has been made with regards to the structure and development of the website and branding. Logo 3 has been agreed as well as the structure of the website. The developers will be contacting BP in the week with a list of pages that require contact. These will be shared out between members that are able to help with this. There will be around two weeks to complete the content and the website will be ready for the end of March.

Webinars:

The next SEN!SOS session is tomorrow, CM will record and share as previously. There has been fantastic feedback around this and over 40 tickets have gone for the events.

Peer Review:

BP has been contacted by Ian Thomas regarding a Peer review of SEN services and services offered. This will involve professionals from outside the Kingston Borough looking at Kingston's services and making recommendations for improvement. This has been commissioned by RBK and BP has been asked to be involved. This will take place over three days in March and BP will need to share and communicate ideas with the PCF during that time. BP will confirm the dates once she has further information. BP stated that she will share issues that the PCF have already identified such as how the PCF are used, listened to and the need for co-production as well as issues such as the support gap between RBK and AFC.

BP will update the group when she has the paperwork involved.

Feedback from Survey:

All members have been emailed the feedback from the Lockdown 2021 survey.

Next Meeting:

It was agreed that the next meeting would be in three weeks' time – NEXT 3rd March 2021

Actions:

NA will contact SENSational Kids with regards to carrying out online sessions and feed this back to CM to help arrange.



AC will look into SOS!SEN providing support and consultancy for legal issues and reports and feedback.

CM to continue to record and share seminar links.